

End User Guide

For

Drilling Data Management System (DDMS)



DIRECTORATE GENERAL OF HYDROCARBONS

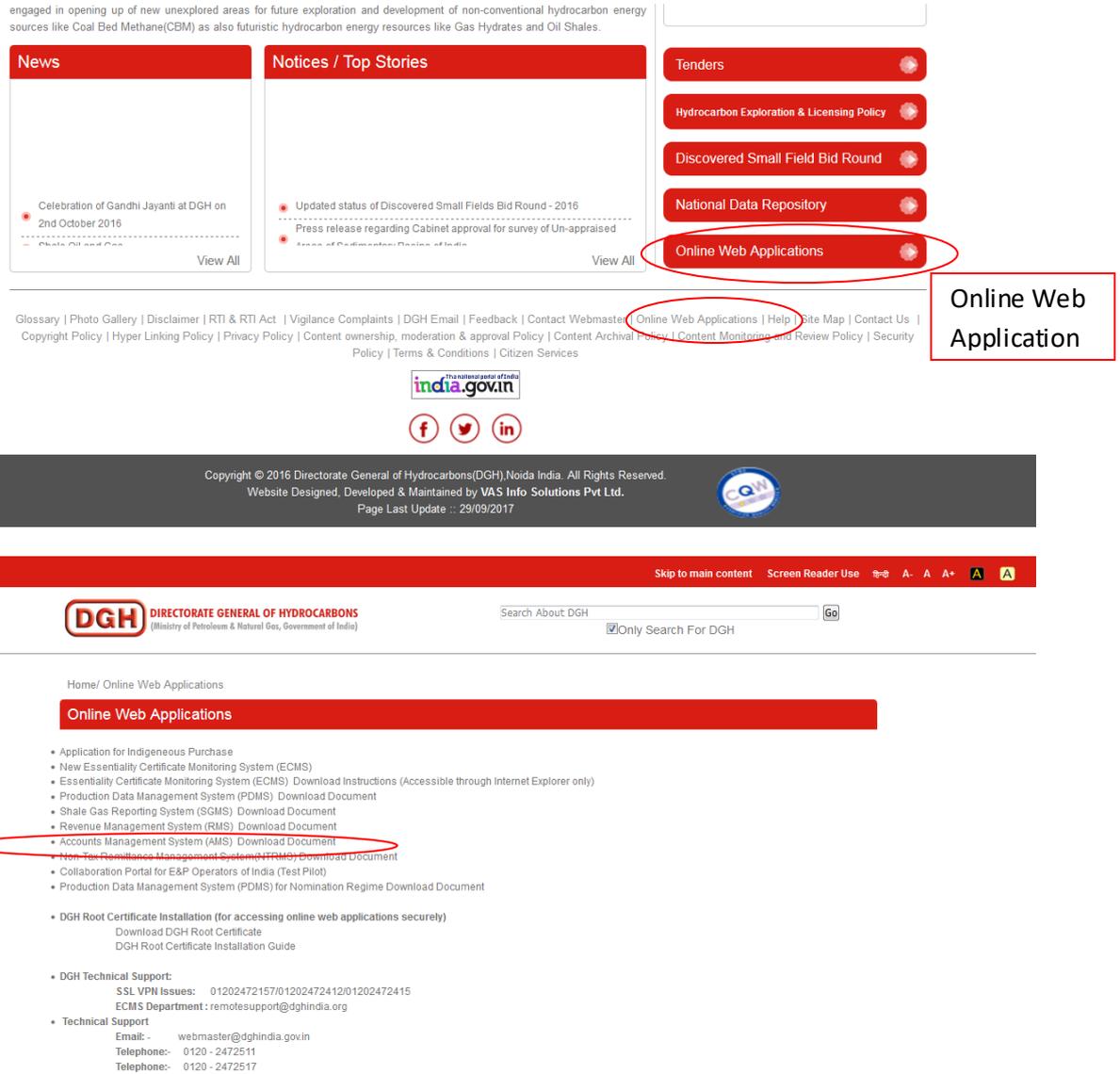
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How to access Drilling Data Management System

1. Open up www.dghindia.gov.in
2. Go to *Online Web Applications > Drilling Data Management System(DDMS)*

engaged in opening up of new unexplored areas for future exploration and development of non-conventional hydrocarbon energy sources like Coal Bed Methane(CBM) as also futuristic hydrocarbon energy resources like Gas Hydrates and Oil Shales.



The screenshot shows the homepage of the Directorate General of Hydrocarbons (DGH) India. The navigation menu at the top right includes links for Tenders, Hydrocarbon Exploration & Licensing Policy, Discovered Small Field Bid Round, National Data Repository, and Online Web Applications. The 'Online Web Applications' link is circled in red. A red box on the right side of the page is labeled 'Online Web Application'. Below the navigation menu, there are sections for News and Notices / Top Stories. The footer contains copyright information and social media links.

Glossary | Photo Gallery | Disclaimer | RTI & RTI Act | Vigilance Complaints | DGH Email | Feedback | Contact Webmaster | **Online Web Applications** | Help | Site Map | Contact Us | Copyright Policy | Hyper Linking Policy | Privacy Policy | Content ownership, moderation & approval Policy | Content Archival Policy | Content Monitoring and Review Policy | Security Policy | Terms & Conditions | Citizen Services

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MENU

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Search About DGH

Only Search For DGH

Home/ Online Web Applications

Online Web Applications

- Application for Indigeneous Purchase
- New Essentiality Certificate Monitoring System (ECMS)
- Essentiality Certificate Monitoring System (ECMS) Download Instructions (Accessible through Internet Explorer only)
- Production Data Management System (PDMS) Download Document
- Shale Gas Reporting System (SGMS) Download Document
- Revenue Management System (RMS) Download Document
- Accounts Management System (AMS) Download Document
- Non-Tax Remittance Management System (NTRMS) Download Document
- Collaboration Portal for E&P Operators of India (Test Pilot)
- Production Data Management System (PDMS) for Nomination Regime Download Document

- DGH Root Certificate Installation (for accessing online web applications securely)
Download DGH Root Certificate
DGH Root Certificate Installation Guide

- DGH Technical Support:
SSL VPN Issues: 01202472157/01202472412/01202472415
ECMS Department: remotesupport@dghindia.org

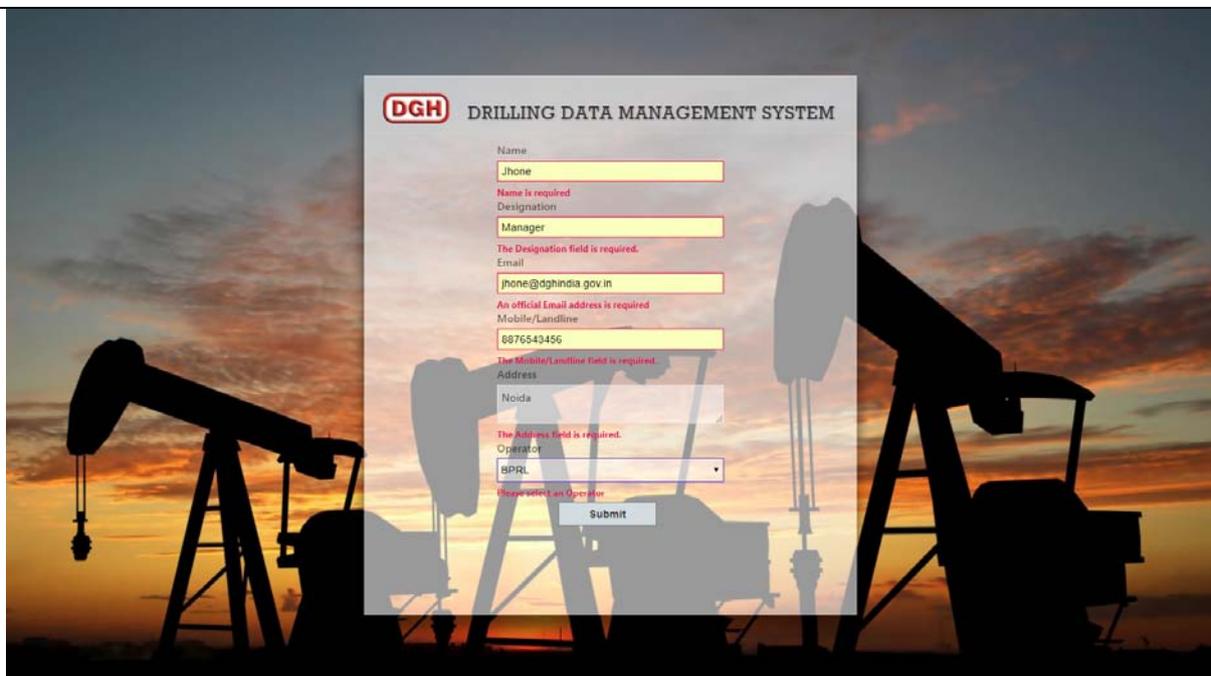
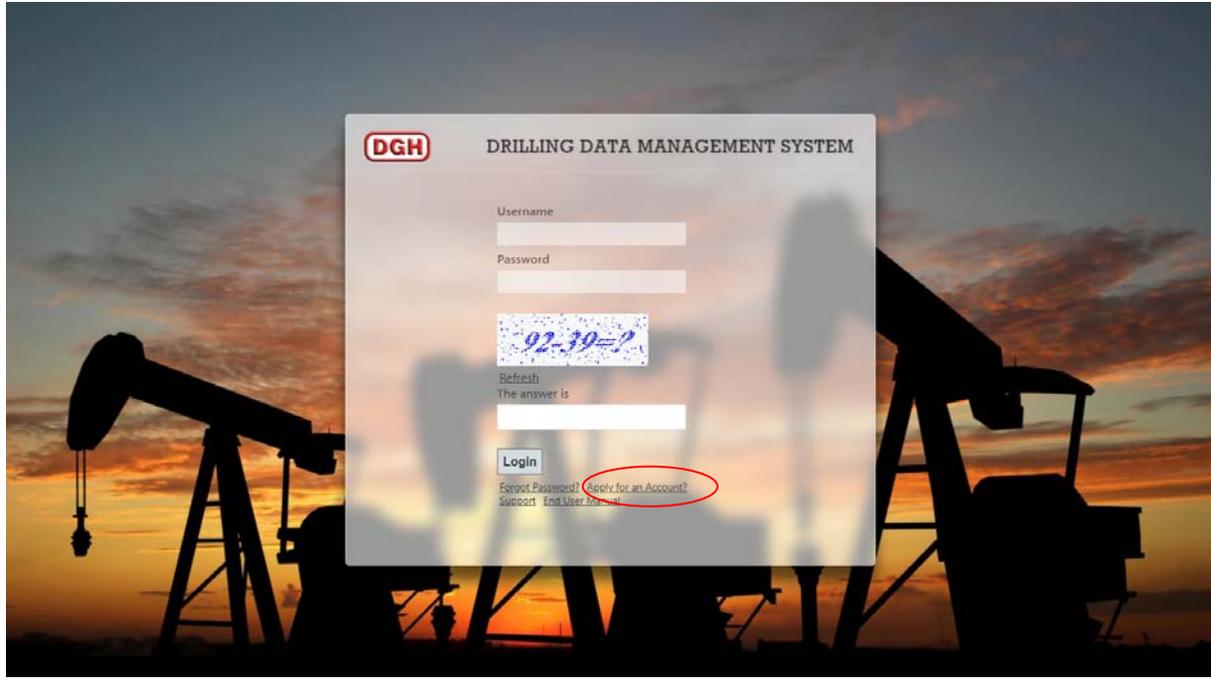
- Technical Support
Email: - webmaster@dghindia.gov.in
Telephone:- 0120 - 2472511
Telephone:- 0120 - 2472517

3. Follow the instruction given on that page for DGH Root Certificate installation.
4. Access the application on the link given on that page.
5. Alternatively you can access the page directly by typing the following address on your browser (Google Chrome/Mozilla Firefox).

(<https://182.19.5.116/OnlineDrilling>)

1. Registration of New User

For registration of new user, click on “Apply for an Account?” link on Login page.



Fill user details, then click on “Submit” button.



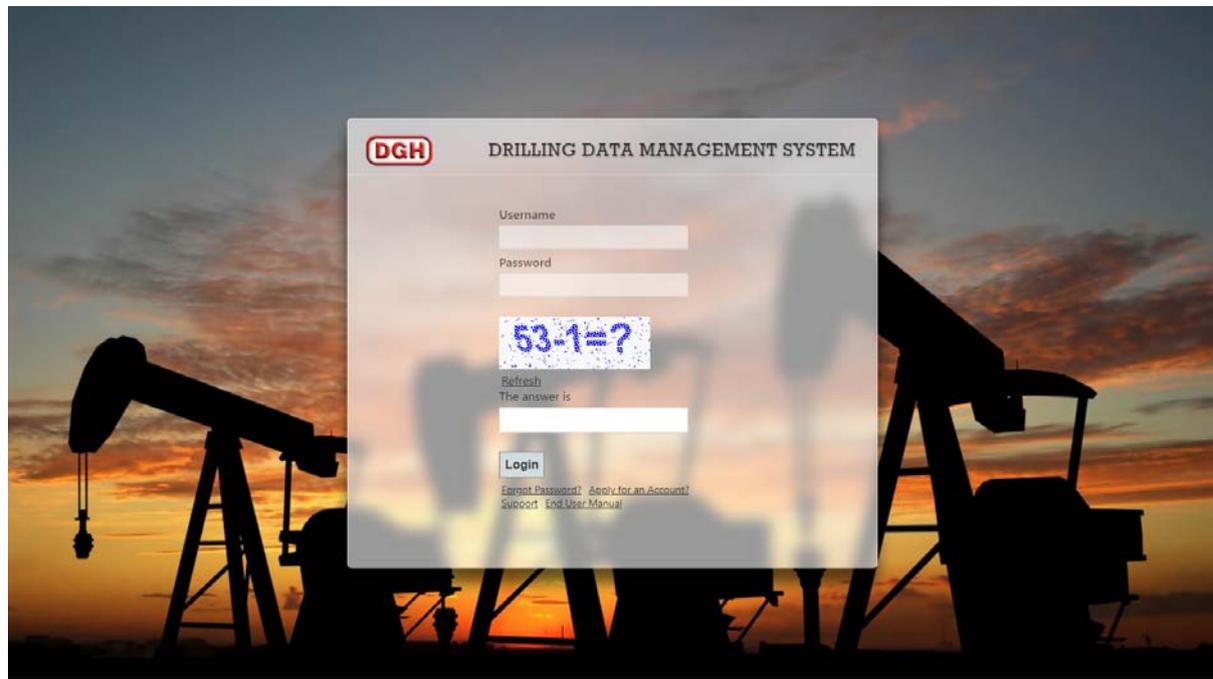
After clicking on submit you will get an message regarding username. But Password will be generated after approval by DGH. Once your application is approved at DGH, your password will be sent to your registered email id.

2. Login Process

The action of providing the proper credentials for a website is called logging in, or signing in.

As a user, you are required to enter your **User Name** , **Password** and **Captcha** and then click on the Login button to login into the system. You will find your User Name and Password in your email inbox once you have been provided by DGH.

After logging in, it is recommended that you change your password by going to your Profile and clicking on Change Password.

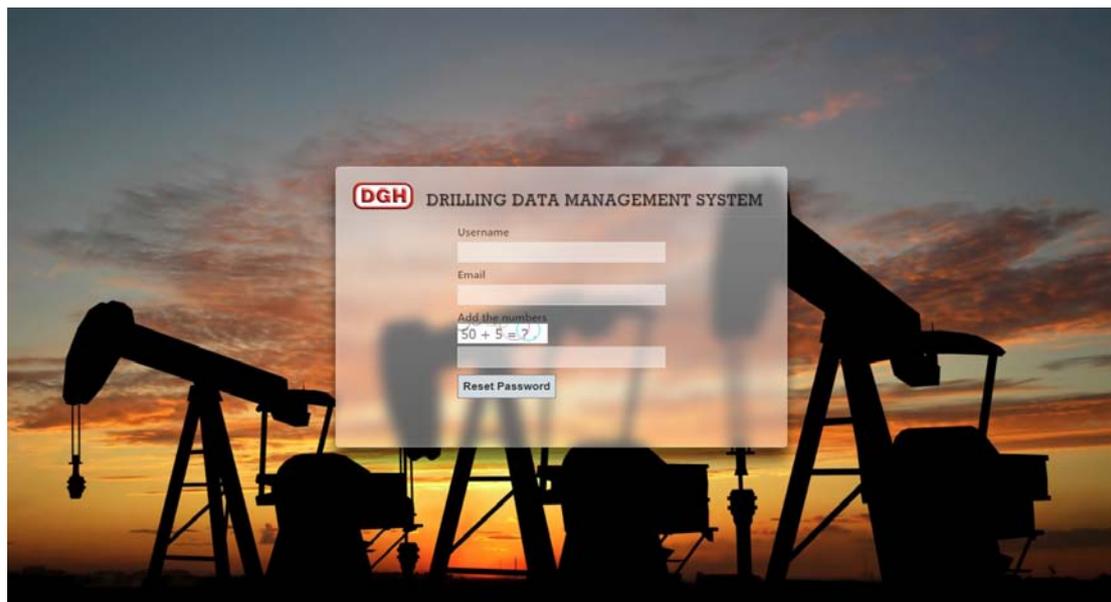


3. Forgot Password

The user can use “**Forgot Password?**” link to reset password when user forget the password.



The user has to provide User Name and Email, and using captcha, New Password will be sent to email.



4. My Profile

The user can view their user information and reset their password by going to “**Profile**” after login.

DGH DRILLING DATA MANAGEMENT SYSTEM

Welcome Savita Logout **Profile**

GUIDELINES **ENTRY**

No. of Rig Entry
Cumulative Progress Report
Well Data Entry
Plan Performance Entry
Monthly Performance Entry
DPR Entry

List Of Uploaded Excel File of No. of Rigs

***Note :- Enable all macros for uploading of excel file. Please do not change template file extension. Click Here to Read Instructions for enabling macros in excel sheet**

Operator : Oil & Natural Gas Corp. Ltd.

Block Type --Select Type--
Month --Select Month--
Year --Select Year--

Upload Excel

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DGH DRILLING DATA MANAGEMENT SYSTEM

Welcome Savita Logout **Profile**

GUIDELINES **ENTRY**

No. of Rig Entry
Cumulative Progress Report
Well Data Entry
Plan Performance Entry
Monthly Performance Entry
DPR Entry

YOUR PROFILE

USER INFORMATION
CHANGE PASSWORD

Operator : Oil & Natural Gas Corp. Ltd.
Username : ONGC3001
Name : Savita
Designation : Programmer
Email : chhayarana@dghindia.gov.in
Phone : 8800224263

***Note :- Enable all macros for uploading of excel file. Please do not change template file extension. Click Here to Read Instructions for enabling macros in excel sheet**

Operator : Oil & Natural Gas Corp. Ltd.

Block Type --Select Type--
Month --Select Month--
Year --Select Year--

Upload Excel

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DGH DRILLING DATA MANAGEMENT SYSTEM

Welcome Savita Logout Profile

YOUR PROFILE

GUIDELINES ENTRY

No. of Rig Entry
Cumulative Progress Report
Well Data Entry
Plan Performance Entry
Monthly Performance Entry
DPR Entry

CHANGE PASSWORD

Current Password
New Password
Retype New Password

Change Password

Operator: Oil & Natural Gas Corp. Ltd.

--Select Type--
--Select Month--
--Select Year--

Upload Excel

*Note
Pleas
Click

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5. Drilling Data Entry

The Drilling Data Entry may be accessed by going to **Entry**

For uploading drilling data, user has to download excel template.

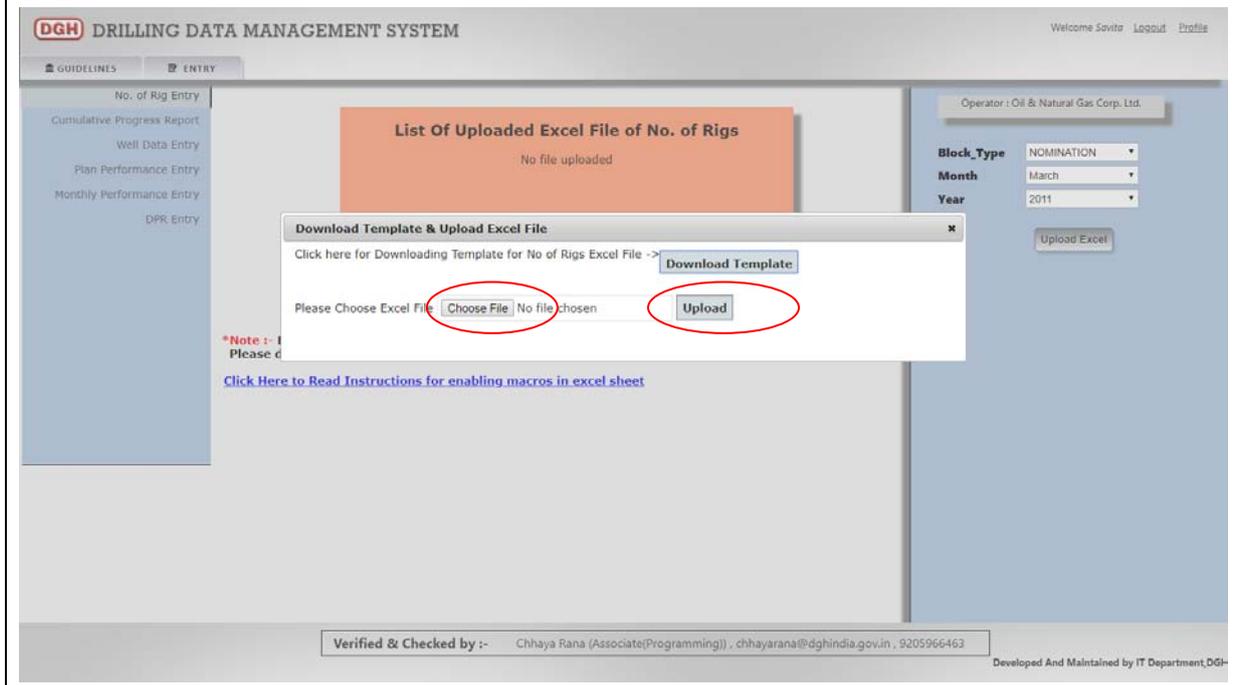
For downloading excel template, user must select Block type, month and year then click on “Upload Excel” button. After clicking on “Upload Excel” button, a dialog box will appear. User can download excel template by clicking on “Download Template”.

The screenshot shows the 'DRILLING DATA MANAGEMENT SYSTEM' interface. The main content area displays a message: "List Of Uploaded Excel File of No. of Rigs" with "No file uploaded" below it. A dialog box is open in the center, titled "Download Template & Upload Excel File". The dialog contains the text: "Click here for Downloading Template for No of Rigs Excel File" followed by a "Download Template" button circled in red. Below this is a "Please Choose Excel File" section with a "Choose File" button and "No file chosen" text, and an "Upload" button. The background interface includes a sidebar with navigation options like "No. of Rig Entry", "Cumulative Progress Report", "Well Data Entry", "Plan Performance Entry", "Monthly Performance Entry", and "DPR Entry". The right-hand panel shows "Operator: Oil & Natural Gas Corp. Ltd." and dropdown menus for "Block Type" (NOMINATION), "Month" (March), and "Year" (2011), with an "Upload Excel" button circled in red. The footer contains "Verified & Checked by :- Chhaya Rana (Associate(Programmer)), chhayarana@dghindia.gov.in, 9205966463" and "Developed And Maintained by IT Department,DGH".

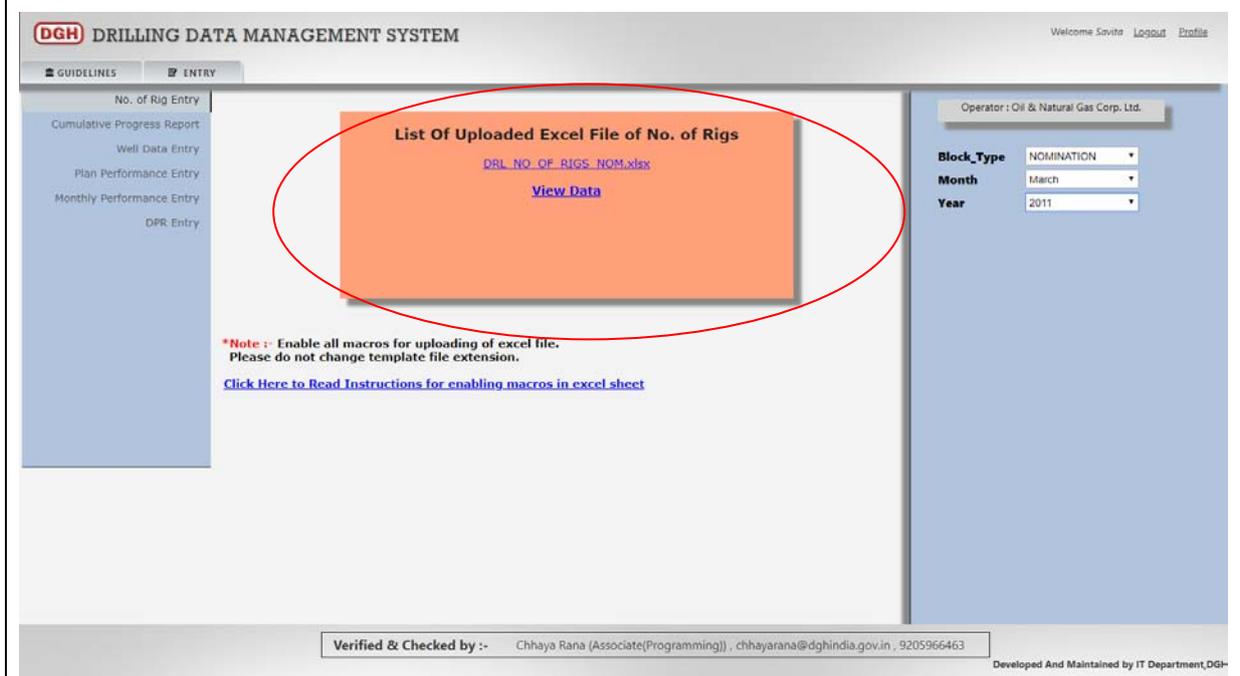
Instructions for uploading excel is provided by given link “**Click here to Read Instructions for enabling macros in excel sheet**”.

The screenshot shows the same 'DRILLING DATA MANAGEMENT SYSTEM' interface. The main content area displays the same message: "List Of Uploaded Excel File of No. of Rigs" with "No file uploaded" below it. A note is displayed: "*Note :- Enable all macros for uploading of excel file. Please do not change template file extension." Below the note is a link "Click Here to Read Instructions for enabling macros in excel sheet" circled in red. The background interface is identical to the previous screenshot, showing the sidebar, right-hand panel with "Operator: Oil & Natural Gas Corp. Ltd.", dropdown menus for "Block Type", "Month", and "Year", and the "Upload Excel" button. The footer contains "Verified & Checked by :- Chhaya Rana (Associate(Programmer)), chhayarana@dghindia.gov.in, 9205966463" and "Developed And Maintained by IT Department,DGH".

After downloading excel template and entering data in downloaded excel template, browse that excel using “Choose File” button and upload that excel by clicking on “Upload” button.



After uploading that excel, user can view their uploaded excel in “List of Uploaded Excel File”.



If user want to see their uploaded excel file, then user has to select respective Block Type, Month and Year. Then Uploaded excel file will be listed in “List of Uploaded Excel File”.

User can download excel file(which is uploaded by user) by clicking on particular file name.

DGH DRILLING DATA MANAGEMENT SYSTEM Welcome Savita Logout Profile

GUIDELINES ENTRY

No. of Rig Entry

- Cumulative Progress Report
- Well Data Entry
- Plan Performance Entry
- Monthly Performance Entry
- DPR Entry

Operator : Oil & Natural Gas Corp. Ltd.

Block_Type NOMINATION

Month March

Year 2011

List Of Uploaded Excel File of No. of Rigs

DRL_NO_OF_RIGS_NOM.xlsx

[View Data](#)

***Note :-** Enable all macros for uploading of excel file.
Please do not change template file extension.
[Click Here to Read Instructions for enabling macros in excel sheet](#)

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DRL_NO_OF_RIGS_NOM.xlsx ^ Show all X

User can also view the data which he enter into the system by uploading the excel file by clicking on “View Data”.

DGH DRILLING DATA MANAGEMENT SYSTEM Welcome Savita Logout Profile

GUIDELINES ENTRY

No. of Rig Entry

- Cumulative Progress Report
- Well Data Entry
- Plan Performance Entry
- Monthly Performance Entry
- DPR Entry

Operator : Oil & Natural Gas Corp. Ltd.

Block_Type NOMINATION

Month March

Year 2011

List Of Uploaded Excel File of No. of Rigs

DRL_NO_OF_RIGS_NOM.xlsx

[View Data](#)

***Note :-** Enable all macros for uploading of excel file.
Please do not change template file extension.
[Click Here to Read Instructions for enabling macros in excel sheet](#)

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After clicking on "View Data" link user can view his submitted data.

No. of Rig Details

Operator :- Oil & Natural Gas Corp. Ltd.
User Name :- Savita
Month :- March
Year :- 2011
Block Category :- NOMINATION

Operating Status	Well Category	Area	Total Rig
Owned	Exploratory	ONLAND	4
Owned	Exploratory	OFFSHORE(SW)	2
Owned	Exploratory	OFFSHORE(DW)	5
Owned	Development	ONLAND	5
Owned	Development	OFFSHORE(SW)	4
Owned	Development	OFFSHORE(DW)	6
Ch Hired	Exploratory	ONLAND	5
Ch Hired	Exploratory	OFFSHORE(SW)	8
Ch Hired	Exploratory	OFFSHORE(DW)	7
Ch Hired	Development	ONLAND	4
Ch Hired	Development	OFFSHORE(SW)	7
Ch Hired	Development	OFFSHORE(DW)	7

Showing 1 to 12 of 12 entries

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